

LWML Zone Rally Report

Attach **all** Zone Vouchers and receipts to the District Financial Secretary's copy (copy for your records)

DATE _____ ZONE _____ CITY _____

SPRING RALLY _____ FALL RALLY _____ CHURCH _____

INCOME

Number Registered _____ at \$ _____ per person \$ _____

Special Offering for: _____ \$ _____
(if approved by vote of those attending)

TOTAL INCOME \$ _____

EXPENSES

Host Society (Program folders, stamps, copying, etc.) \$ _____

Expenses for meals \$ _____

Presenter (Honorarium, copies, expenses, mileage, etc.) \$ _____

Zone Pastoral Counselor (mileage, copies, expenses, etc.) \$ _____
(mileage is not paid if the Pastoral Counselor's church is the host church)

Zone President's expenses \$ _____

Zone Secretary/Treasurer expenses \$ _____

Other expenses: (list) **total for other expenses** \$ _____

Child care \$ _____

Special offering \$ _____

_____ \$ _____

TOTAL EXPENSES \$ _____

** SHORTAGE (EXPENSES MINUS INCOME) \$ _____

or

** OVERAGE (INCOME MINUS EXPENSES) \$ _____

* SPEAKER'S FUND (WHEN APPLICABLE) \$ _____

ZONE PRESIDENT'S SIGNATURE: _____

(*Speaker's Fund: This fee per each rally attendee is charged only when the District provides the speaker or missionary who will present the program at each rally. The District decides the fee.)

**Please send a check for the overage and/or the Speaker's Fund along with a copy of this report to the District Financial Secretary. For a Shortage, a District Voucher must be filled out and sent to the District President with a copy of this report. The District will cover the Shortage. Send a copy of the approved rally minutes to the District Financial Secretary, the District President, and the Zone President.