



December 14, 2016

To: LWML Montana District Board of Directors (BOD), Convention Delegates, and Convention Young Women Representatives

Update Letter #2

Hi all! This update repeats much of the information in Update Letter #1. Please share information that is appropriate for your societies. The LWML Montana District delegates are being included in this update.

Countdown to Convention!

We look forward to the LWML Convention in Albuquerque, New Mexico, **June 22-25, 2017**. Our theme is "Jesus Christ Above All" and it promises to be a wonderful time. Since Montana is one of the hosting districts, we have the opportunity to be workers at the convention for the many jobs that need to be done. This can include men, too! Hosting a convention will probably be a once-in-a-lifetime experience for most of us!

I am again attaching a **Call to Workers Form** with this email update. You may have heard that those who work 8 hours or more at our convention (not delegates) in Albuquerque will receive a coupon worth \$65 off on their convention registration. Convention workers wear special dress to identify themselves to the convention guests. The avenue for getting your coupon and order form for special dress (a great souvenir of the time you worked!) is to fill out a Call for Workers Form. You can do that online at www.mtdistrictlwml.org/call-for-workers-ndash-volunteer-online-application.html or by completing the attached form (the "print and mail" form is also available on our website). We need about 500 workers from four districts!

(Delegates, Pastoral Counselor, YWR's, and Host Committee Personnel: Much of your time will be consumed with convention. Please let Sheryl VerWey, Personnel Data Management Chairman [see form], know how you are representing Montana so she doesn't give you additional duties during times when you are performing your convention responsibilities. On the "other" line in the middle of the second page, enter your title or responsibility and that you will be working at least 8 hours. For example, I will write "LWML Montana District President, working 8 hours. Please assign hours that are compatible with my convention duties.")

I would encourage each of you as leaders in this district, to make copies of the **Call to Workers Form** and give them to ladies and men that you know will be attending convention. We need them! All workers will receive the special convention registration form (don't fill out the *Quarterly* registration – wait for the one that will give you \$65 dollars off; you must have filled out the Call to Workers Form).

Two options for housing at the convention:

- 1. Housing Alert for Convention Workers:** Special housing arrangements have been made at a hotel (not listed in the *Quarterly*) to house the Host Committee members and a group of the workers. **The Worker Housing form will be sent to workers in January if the Call for Workers form has been completed.** When the worker form has been received and the worker's name is in the worker database, it can be included in this special housing process. The space is limited so the rooms will be reserved on a first come, first served basis. Remember that this is for workers only. Please see the attached letter from Host Committee Chairman Lois Anderson for more details on this. (Zone Presidents: Please share the information from Lois with those in your zone.) **LWML Montana District workers will be on their own for securing a room at the convention!** Let me know by December 31, 2016, where you will be staying.

- 2. Housing will be secured at one hotel for all LWML Montana District delegates and those not choosing to secure a reservation at the “worker” hotel. We would like to get a count of those rooming with a delegate to the convention,** so we can get our delegation and those staying with them together in one hotel. Please let me know (“Reply” only to me) **by email** by December 31, 2016, **who needs additional rooms**, so we reserve enough rooms, and **when you will be arriving** in Albuquerque. **If you have a roommate** in mind, let me know that, too. Otherwise, you will be assigned. Our Treasurer Ruth Denning will make those arrangements as soon as she is able. (YWR’s, you are covered with special housing.) I have not heard from most of the delegation to date, so please get back to me.

(Delegates, Pastoral Counselor, and YWR’s: You must fill out the registration form that is in the *Quarterly*. Even if you do work at the convention, you will not be eligible for the \$65 off. Please have your registration for convention mailed to Treasurer Ruth Denning by **January 15, 2017**. She will pay for your registration and meals, per the Board of Director’s instructions, and send all forms in together. Please write a check to the LWML Montana District for any additional items you order [photos, charms, tie-tacs, and Mission Walk T-shirt]. Please have your flight reservations made no later than April 15, 2017 [sooner is better than later]. Submit and voucher your flight cost to me and I will sign and get to Ruth, so you be can reimbursed as soon as possible. I am including a voucher with this email. The BOD agreed that coming in on Wednesday helps you to take advantage of the Thursday activities.)

This can all get to be very confusing, so please make use of the checklist at the end of this letter. Don’t hesitate to contact me with questions.

Other News!

The deadline for *Missive* articles is **December 30, 2016!** Rev. Preus will review and Rev. Whaley will write the devotional article. Please get them to Brook as soon as possible. Thanks.

The Divide Zone is scheduled on rotation to design the convention banner that will represent Montana during the Albuquerque Convention. The BOD will vote on the designs at our next meeting in February 2017. Divide Zone ladies, please have that information to Divide Zone President Marjorie O’Rourke by the end of January 2017, so the BOD can consider your banner ideas.

Have you checked out our website at www.mtdistrictlwml.org/? What a blessing! Stephanie Edgar, our Web Coordinator, has set this up and I believe it is very easy to use. Please contact her with any pictures or suggestions for improvement you might have.

Finally, I wish each of you a blessed Christmas as we celebrate the birth of our Savior and King. Please see attached our Christmas 2016 family newsletter. You are in my prayers during these special days, as I thank God for what you are doing as Lutheran Women in Mission in your local LWML groups, in the LWML Montana District, and into the entire world!

In Christ's joyful service,

Shari

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For I know the plans I have for you, declares the Lord, plans ... to give you a future and a hope (Jeremiah 29:11).

Checklist for LWML Convention in Albuquerque, New Mexico June 22-25, 2017

All:

- Submit a Call to Workers Form. Either print, fill out, and mail OR go online to LWML Montana District website, under “Convention 2017” tab, and scroll down until you see the “online form.” When you press “Send” it will automatically go to the correct address.
- Wait for instructions about the Convention Registration Form for Workers that will include the \$65 discount. Don’t fill out the *Quarterly* registration (does not apply to convention delegates, pastoral counselor, and YWRs).
- Decide if you would like to try to stay at the worker hotel with special rates for workers or with the LWML Montana District delegation. Let President Shari know by **December 31, 2016**.
- Contact LWML District President Shari Miller if you need a room in our Montana “block” of housing, the date you will be arriving, and if you desire a specific roommate (does not apply to Host Committee Members or YWR’s) **by December 31, 2016**.
- Print the Call to Workers Form and give to the women and men that you know will be attending the convention. We need workers!

Convention Delegates, Pastoral Counselor, and YWRs only:

- Fill out the *Quarterly* registration form (coming soon). Do not wait for another form. Send to Treasurer Ruth Denning by **January 15, 2017**. Include a check for extra items you order to the LWML Montana District.
- Indicate on the Call to Workers Form your convention responsibilities.
- Make your flight reservations by **April 15, 2017**. Voucher the amount, so you can be reimbursed.